

New Zealand Association for Cooperative Education

# 2010 Annual Conference

Theme: *Providing a Competitive Advantage*

Massey University, Sport & Rugby Institute, Palmerston North

14 – 16 April 2010

## Instructions for Authors

### Conference Aims

The conference has the following aims: to report on best practice and innovative features; to debate topical issues; and, to report research in cooperative education and help NZACE members and other colleagues/attendees enhance their research capability. Reflecting these aims, the 2010 annual conference will have two streams: *best practice & topical issues* and *research reports*.

### Conference Streams

- *Best Practice & Topical Issues*

Presentations for this stream should report on issues of interest to a broad range of cooperative education practitioners (e.g., assessment issues in co-op, encouraging reflective practice in co-op students) or innovative or new practices in cooperative education (e.g., introducing IT support for students on placement, or a novel way of preparing students for interviews). The paper should be supported by relevant literature and discuss implications of the issue or innovation/practice and how it might inform and improve co-op practice generally. The abstract and paper should include the following sections:

- Title
- Authors
- Group/Institution
- Background/Program
- Unique Features/Issue
- Discussion/Argument
- Conclusions/Implications

- *Research Stream*

Presentations for the research stream should report original research. The presentation can include preliminary findings, but should include good description of the methodology, the basis or justification for the work, and a comprehensive review of the literature. The presentation should also discuss implications of the research and how it might inform or improve co-op practice generally. The abstract and paper should include the following sections:

- Title
- Authors
- Group/Institution
- Background/Context
- Aims
- Methods
- Results/Discussion
- Conclusions/Implications

## Abstracts – due 30<sup>th</sup> November 2009

Abstracts are due 30<sup>th</sup> November 2009. They should be emailed to Richard Coll (email: r.coll@waikato.ac.nz) as a one page structured abstract. See above for the abstract structure for each stream. The abstracts will be published online ([www.nzace.ac.nz](http://www.nzace.ac.nz)) and in the conference program.

## Proceedings – due 28<sup>th</sup> February 2010

All conference papers intended to be published in the proceedings should be submitted to Richard Coll (email r.coll@waikato.ac.nz). Papers should be about five pages in length or 1500 words and will be blind peer reviewed. The paper structure will be the same as for the abstract.

## Presentations

Presentations will be 20 minutes in duration, followed by 10 minutes for questions/discussion.

PowerPoint or OHPs can be used and OHPs, data projectors and PCs or laptops will be provided. Presenters should email their presentation to Richard Coll in advance (email r.coll@waikato.ac.nz). Otherwise presentations can be uploaded at the conference before the session if the presentation is on a CD or USB.

## For further information:

<b>Conference</b>	Jenny Fleming jenny.fleming@aut.ac.nz	<b>NZACE</b>	<a href="http://www.nzace.ac.nz">http://www.nzace.ac.nz</a>
<b>Abstracts and papers</b>	Richard Coll r.coll@waikato.ac.nz	<b>Palmerston North</b>	<a href="http://www.manawatunz.co.nz">http://www.manawatunz.co.nz</a>
<b>Registration</b>	Katharine Hoskyn katharine.hoskyn@aut.ac.nz	<b>Massey University</b>	<a href="http://www.massey.ac.nz">http://www.massey.ac.nz</a>
<b>Venue</b>	Andy Martin a.j.martin@massey.ac.nz	<b>Sport and Rugby Institute</b>	<a href="http://www.sportandrugbyinstitute.co.nz">http://www.sportandrugbyinstitute.co.nz</a>